

WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE

Minutes of the Public Excluded section of an Extraordinary meeting of the Waikato Civil Defence Emergency Management Group Joint Committee, held in the Committee room no. 1, Hamilton City Council offices, Garden Place, Hamilton at 1.05 pm on Monday 13 August 2012.

MEMBERS:

Waikato Regional Council
Cr S Friar
Hamilton City Council
Cr PM Mahood
Hauraki District Council
Mayor JP Tregidga
Matamata Piako District Council
Mayor H Vercoe (Chairman)
Otorohanga District Council
Cr Sue Blackler
Taupo District Council
Cr M Downard
Thames Coromandel District Council
Cr J Wells
Waikato District Council
Cr N Smith
Waipa District Council
Cr D Finn
Waitomo District Council
Cr C Digby

IN ATTENDANCE:

Ministry of Civil Defence and Emergency Management
S Vowles

STAFF

CEG Chair
L Cavers

Waikato Regional Council
Group Manager River and Catchment Services, DS Fowlds,
Manager, GEMO (A Munro), Team Leader GEMO (L Hazelwood),
Committee Administrator (D Snape)

APOLOGIES

Mayor G Leach and Cr P French (Thames Coromandel District Council), Mayor N Sinclair (South Waikato District Council), Cr Friar (Waikato Regional Council) for lateness and early departure, Cr Finn (Waipa District Council) for lateness.

Accepted

Mayor H Vercoe, Cr P Mahood, Cr N Smith, Cr J Wells, Cr S Blackler, Mayor J Tregidga, Cr C Digby, Cr M Downard, S Vowles and Cr S Friar (from 1.06pm) and staff members DS Fowlds, L Cavers, D Snape remained in the room for the public excluded item 9 – Appointment of Waikato CDEM Group Controller.

Appointment of Waikato CDEM Group Controller

File: 33 10 01 (Agenda Item 9) Docs# 2233275

The Chair presented the report to approve the nomination for the new Waikato CDEM Group Controller and confirmed that the appointment panel consisting of himself, the CEG Chair, MCDEM representative, WRC Group Manager and WRC HR representative had whittled the 19 applications for the position to a short list including one in the UK, all of whom had been interviewed with the result that the leading applicant, Lee Hazelwood, was chosen as the preferred candidate, to be ratified by the Joint Committee.

Cr Friar arrived at 1.06 pm

It was noted that the Alternate Group Controllers would be re-appointed on an interim basis pending the forthcoming review, and that C Stent had indicated his intention to resign from the position by the end of the year.

Cr Finn arrived at 1.10 pm

Mayor Vercoe moved/ Cr N Smith seconded

CD12/21

THAT :

- 1. The report 'Appointment of Waikato CDEM Group Controller' (doc#22233275 dated 13 August 2012) be received, and that**
- 2. The Waikato Civil Defence Emergency Management Joint Committee appoints Lee Hazelwood as Waikato CDEM Group Controller, effective from 14 August 2012, and that**
- 3. Scott Fowlds, Chris McLay and Clayton Stent be appointed as Alternate Group Controllers on an interim basis until the Group Controller arrangements are further developed.**

The motion was put and carried (CD12/21)

Items to be reported into Open Meeting

Cr Mahood moved/ Mayor Tregidga seconded

CD12/22

THAT it be reported into Open Meeting that:

- 1. The Waikato Civil Defence Emergency Management Joint Committee appoints Lee Hazelwood as Waikato CDEM Group Controller, effective from 14 August 2012, and that**
- 2. Scott Fowlds, Chris McLay and Clayton Stent be appointed as Alternate Group Controllers on an interim basis until the Group Controller arrangements are further developed.**

The motion was put and carried (CD12/22)

Lee Hazelwood was re-called to the meeting and the Chair advised that the Joint Committee was pleased to confirm the ratification of his position as Waikato CDEM Group Controller, that he had the full confidence of the Joint Committee members to lead a great team of well qualified people forward, under the direction of the Joint Committee, and looked forward to working with him in the future.

Lee Hazelwood confirmed his acceptance of the position and looked forward to working with the team in the future.

Staff members with an interest in the Fire Service presentation were invited back to the meeting, with a reminder that the item was in public excluded and that they were bound by confidentiality.

All Hazard Emergency Centre

File: 03 10 01 (Agenda Item 10) Docs# 2235758

R Breeze, NZFS, and W van der Velde, NZP, presented the report and power point presentation to gauge the level of support and partnership in scoping the concept of a Waikato 'All Hazards Emergency Centre', Hamilton based, for the co-location of emergency management personnel and/or a combined Emergency Operations Centre (EOC).

During and subsequent to the presentation it was noted that:

- This is an opportunity for the concept to be evaluated by the Joint Committee as to whether it wishes to support it in principle and if so to instruct CDEMG staff to work further with NZP and NZFS on its development.
- There is no intention at this stage to drill down into detail such as preferred premises.
- From a fire service perspective, when its lease expires, the Pukete station needs to be moved across to the Rotakauri side of Hamilton, plus in order to produce a resource plan for Hamilton and Waikato the fire services headquarters may need to be moved.
- From a police perspective, looking at a strategic property footprint in conjunction with budget restraints is a prime opportunity to look at the two assessments together.
- A purpose built (design and lease) All Hazards Emergency Centre would provide a facility where overall direction, inter agency planning, co-ordination and resource management could occur in support of multi agency risk management.
- The government is looking for shared services opportunities leading to costs efficiencies.
- The benefits include the seamless integration of civil defence emergency management operations.
- There are benefits, particularly in times of emergency events, to sharing a familiar workspace.
- Costs should be less or cost neutral, while providing more efficiencies.

- Envisioned is a fit for purpose, multi agency EOC for the emergency services, Waikato Region, Waikato Valley EOA and other stakeholders.
- To have all controllers in one room with access to police data and fire services at first hand, with all the technology set up and present would be of tremendous value during an event.
- Waikato District Council has indicated unanimous support for concept.
- Staff numbers are difficult to predict at this stage. From a police perspective, the District HQ would relocate to the Centre, plus the road policing team for emergency response and from there district resources would be considered. The Fire service could move most of its area office and planners across as more partners are taken on board. St John's could occupy an ambulance bay.
- In respect of the Civil Defence budget administered by the Waikato Regional Council, the CEO has indicated agreement to transfer the WRC allocation for the use of phones, IT etc to the new landlord of the proposed multi agency facility on the basis of the benefit of an EOC working effectively.
- One of the cost savings will be in cross training amongst people undertaking similar functions.
- St John's in Taupo is looking at a shared service arrangement with Taupo District Council.
- The Ministry of Civil Defence sees the concept as 'the way to go'.
- Caution was urged in terms of government expectations of increased funding by individual councils.
- Civil Defence is funded through a regional rate, and if it was considered appropriate the Joint Committee has the ability to increase this rate.
- The other partners identified have all expressed agreement to giving consideration to the concept.
- The net cost to each partner of a shared facility is anticipated to be less than if each was undertaking an individual project.

Cr M Downward moved/ Cr N Smith seconded

CD12/23

THAT:

- 1. the report 'All Hazard Emergency Centre' (doc#22335758 dated 13 August 2012) from the Ministry of Civil Defence be received, and that**
- 2. The Waikato Civil Defence Emergency Management Joint Committee supports the concept of the 'All Hazard Emergency Centre' in principle and instructs staff to actively pursue the objective with the NZP and NZFS and other parties.**

The motion was put and carried (CD12/23)

R Breeze, NZFS, and W van der Velde, NZP, were thanked and commended for bringing the opportunity to the attention of the Joint Committee.

Cr P Mahood moved/ Cr M Downard seconded

CD12/24 THAT the meeting returns to open meeting.

The motion was put and carried (CD12/24)

Meeting returned to Open Meeting 1.40 pm

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