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**Waikato Civil Defence Emergency Management Joint Committee  
MINUTES**

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Minutes of an extraordinary meeting of the Waikato Civil Defence Emergency Management Joint Committee held in Te Puia Room, Genesis Building, Bryce Street, Hamilton on Monday 14 May 2018 at 9.55am.

**Present:**

<b>Hamilton City Council</b>	Cr Leo Tooman
<b>Hauraki District Council</b>	Cr Phillip Buckthought
<b>Matamata Piako District</b>	Cr Brian Hunter
<b>South Waikato District Council</b>	Cr Thomas Lee
<b>Coromandel District Council</b>	Cr Sally Christie
<b>Waikato Regional Council</b>	Cr Hugh Vercoe
<b>Waitomo District Council</b>	Cr Allan Goddard

**In Attendance:**

**Staff**

Langley Cavers – CEG Chair  
Lee Hazlewood – Group Controller  
Danielle Kruger -  
Sarah McLeay – Democracy Advisor

**Apologies**

Cr Anna Park - Taupō District Council  
Cr Noel Smith - Waikato District Council  
Cr Judy Bannon - Waipā District Council  
Cr Annette Williams – Otorohanga District Council

**Accepted**

**Confirmation of Agenda**

Agenda Item 2

Cr Christie moved/Cr Thomas Lee seconded

**CD18/17**

**RESOLVED**

**THAT the agenda of the extraordinary meeting of the Waikato Civil Defence Emergency Management Joint Committee of 14 May 2018, as circulated, be confirmed as the business for the meeting.**

**The motion was put and carried CD18/17**

**Disclosures of Interest**

Agenda Item 3

There were no disclosures of interest.

**Minutes of Previous Meeting**

Agenda Item 4 Doc 12003121

Cr Hugh Vercoe moved/Cr Sally Christie seconded

**CD18/18**

**RESOLVED**

**THAT the Minutes of the Waikato Civil Defence Emergency Management Joint Committee meeting of 26 March 2018 be received and approved as a correct record.**

**The motion was put and carried CD18/18**

**Waikato CDEM Group Plan 2016/2021 Public Consultation**

Agenda Item 6 Doc 12412316

Presented by the Group Controller (L Hazlewood) the report provided an overview of the notification process undertaken, the submissions received and an opportunity to consider the recommended changes to the Waikato Civil Defence Emergency Management Group Plan.

Cr Phillip Buckthought moved/Cr Allan Goddard seconded

**CD18/19**

**RESOLVED**

- 1. THAT the report Waikato CDEM Group Plan (Doc 12412316 dated 4 May 2018) be received; and**
- 2. THAT the Joint Committee adopt the proposed Group Plan in accordance with s52(1)(e) of the Civil Defence Emergency Management Act.**

**The motion was put and carried CD18/19**

**Waikato CDEM Group Controller Policy**

Agenda Item 7 Doc 12431241

Presented by the Group Controller (L Hazlewood) the report provided the Joint Committee with an opportunity to approve amendments made to the Waikato Civil Defence Emergency Management Group Controllers Policy.

Cr Sally Christie moved/Cr Thomas Lee seconded

**CD18/20**

**RESOLVED**

- 1. THAT the report Waikato CDEM Group Controller Policy (Doc 12431241 dated 8 May 2018) be received; and**
- 2. THAT the Joint Committee adopt the amended Group Controllers' Policy.**

**The motion was put and carried CD18/20**

Meeting closed at 10.04am